



**AMBER VALLEY
BOROUGH COUNCIL**

SUE SONNEX

Director of Environmental Services
Pollution

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Part B Application form

Application for a Permit

Local Authority Pollution Prevention and Control (LAPPC)

Pollution Prevention and Control Act 1999

Pollution Prevention and Control (England and Wales) Regulations 2000 (as amended)

For Local Authority use only:		
Application Reference:	Officer Reference:	Date received:

Introduction

When to use this form

This regime is known as Local Authority Pollution Prevention and Control, LAPPC. Installations permitted under this regime are known as B installations. Use this form if you are sending an application for a 'Part B' permit to a Local Authority under the Pollution Prevention and Control (England and Wales) Regulations 2000 (as amended) ("the PPC Regulations").

Before you start to fill in this form

Please read the DEFRA general guidance manual issued for LA-IPPC and LAPPC. This contains a list of other documents you may need to refer to when you are preparing your application, and explains some of the technical terms used. You will also need to read the relevant sector guidance note, BREF note or Process Guidance note as relevant. The Pollution Prevention and Control (England and Wales) Regulations 2000 can be obtained from The Stationary Office, or viewed on their website at: www.legislation.hmso.gov.uk/si/si2000/20001973.htm

Which parts of the form to fill in

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application to enable it to be processed further. When complete return to:

*Ian Shaw or Melanie Goodier
Environmental Services (Pollution)
Amber Valley Borough Council
P O Box 17
Town Hall
Ripley, Derbyshire DE5 3TU*



Caring and Working for Amber Valley



Other documents you may need to submit

There are number of other documents you may need to send us with your application. Each time a request for a document is made in the application form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with this reference number and the application reference number, if you have been given one, which will be at the top of the form overleaf. If you do not have either of these, please use the name of the installation.

Using continuation sheets

In the case of the questions on the application form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

Copies

Please send **the original and 3 copies of the application form and all other supporting material**, to assist consultation.

If you need help and advice

We have made the application form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

Registered Office address

Postcode:

Principal Office address (if different)

Postcode:

Company registration number

A2.2 Holding Companies

Is the operator a subsidiary of a holding company within the meaning of Section 736 of the Companies Act 1985?

No

Yes *name of ultimate holding company*

Registered office address

Postcode

B1 About the Installation

Please fill in the table below with details of all the current activities in operation at the whole installation.

In **Column 1a Activities in the stationary technical unit**

Please identify all activities listed in Schedule 1 to the PPC Regulations that are, or are proposed, to be carried out in the stationary technical unit of the installation.

In **Column 1b Directly associated activities**

Please identify any directly associated activities that are, or are proposed, to be carried out on the same site which:-

- have a technical connection with the activities in the stationary technical unit;
- could have an effect on pollution.

In **column 2a and b Schedule 1 references**, please quote the Chapter number, Section number, then paragraph and sub-paragraph number as shown in Part 1 of Schedule 1 to the PPC Regulations. For example, *Manufacturing glass where the use of lead or any lead compound is involved*, would be listed as Chapter 3, Section 3.3, Part B(b).

B1.1 Installation table for new permit application

COLUMN 1a	COLUMN 2a
Activities in the Stationary Technical Unit	Schedule 1 References
COLUMN 1b	COLUMN 2b
Directly associated activities	Schedule 1 References

B1.2 Why is the application being made? (delete as appropriate)

- the installation is new;
- it is an existing Part B process authorised under the Environmental Protection Act for which a substantial change is proposed within 4 months of the transitional date and an LAPPC permit is required.

B.1.3 Site Maps

Please provide:

- A suitable map showing the location of the installation clearly defining extent of the installations in red.

Doc Reference _____

- A suitable plan showing the layout of activities on the site, including bulk storage of materials, waste storage areas and any external emission points to atmosphere.

Doc Reference _____

B2 The Installation

Please provide written information about the aspects of your installation listed below. We need this information to determine whether you will operate the installation in a way in which all the environmental requirements of the PPC Regulations are met.

B2.1 Describe the proposed installation and activities and identify the foreseeable emissions to air from each stage of the process (this will include any foreseeable emissions during start up, shut down and any breakdown/abnormal operation)

Doc Reference _____

The use of process flow diagrams may aid to simplify the operations

B2.2 Once all foreseeable emissions have been identified in the proposed installation activities, each emission should be characterised (including odour) and quantified.

- **atmospheric emissions** should be categorised under the following
 - (i) point source, (e.g. chimney / vent, identified by a number and detailed on a plan)
 - (ii) fugitive source (e.g. from stockpiles / storage areas).

If any monitoring has been undertaken please provide the details of emission concentrations and quantify in terms of mass emissions*. If no monitoring has been undertaken please state this.

**Mass Emission - the quantification of an emission in terms of its physical mass per period of time, e.g. grams per hour, tonnes per year.*

Doc Reference _____

B2.3 For each emission identified from the installations' activities describe the current and proposed technology and other techniques for preventing or, where that is not practicable reducing the emissions. If no techniques are currently used and the emission goes directly to the environment, without abatement or treatment this should be stated.

Doc Reference _____

B2.4 Describe the proposed systems to be used in the event of unintentional releases and their consequences. This must identify, assess and minimise the environmental risks and hazards, provide a risk based assessment of any likely unintentional releases, including the use of historical evidence. If no assessments have been carried out please state.

Doc Reference _____

B2.5 Describe the proposed measures for monitoring all identified emissions including any environmental monitoring, and the frequency, measurement methodology and evaluation procedure proposed (e.g. particulate matter emissions, odour etc). Include the details of any monitoring which has been carried out which has not been requested in any other part of this application. If no monitoring is proposed for an emission please state the reason.

Doc Reference _____

B2.6 Provide detailed procedures and policies of your proposed environmental management techniques, in relation to the installation activities described.

Doc Reference _____

B3 Impact on the Environment

B3.1 Provide an assessment of the potential significant local environmental effects of the foreseeable emissions (for example, is there a history of complaints, is the installation in an Air Quality Management Area ?).

Doc Reference _____

B3.2 Are there any Sites of Special Scientific Interest (SSSIs) or European Sites which are within 2 kilometres of the installation?

No

Yes *please give names of the sites*

B3.3 Provide an assessment of whether the installation is likely to have a significant effect on such sites and, if it is, provide an assessment of the implications of the installation for that site, for the purposes of the Conservation (Natural Habitats etc) Regulations 1994.

Doc Reference _____

B4 Environmental Statements

B4.1 Has an Environmental Impact Assessment been carried out under The Town and Country Planning (Environmental Impact Assessment)(England & Wales) Regulations 1999, or for any other reason with respect to the installation?

No

Yes *Please supply a copy of the environmental impact assessment and details of any decision made*

Doc Reference _____

B5 Additional information

Please supply any additional information which you would like us to take account of in considering this application.

Doc Reference _____

C1 Fees and Charges

The enclosed document *Guidance Notes for LAPPC and LA-IPPC Applications* gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

C1.1 Please state the amount enclosed as an application fee for this installation.

- £ _____
- Cheques should be made payable to: Amber Valley Borough Council

We will confirm receipt of this fee when we write to you acknowledging your application.

C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

C2 Annual charges

If we grant you a permit, you will be required to pay an annual subsistence charge, failure to do so will result in revocation of your permit and you will not be able to operate your installation.

C2.1 Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges within your finance section.

Name _____

Position _____

Address _____

_____ Postcode _____

Telephone number _____

Fax number _____

E-mail address _____

C3 Commercial confidentiality

C3.1 Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?

No

Yes

Please provide full justification, considering the definition of commercial confidentiality within the PPC regulations.

Doc Reference _____

C3.2 Is there any information in the application that you believe should be kept from the public register on the grounds of national security?

No

Yes

*Do not write anything about this information on the form.
Please provide full details on separate sheets, plus provide a copy of the application form to the Secretary of State for a Direction on the issue of National Security.*

Doc Reference _____

C4 Data Protection

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:-

- consult with the public, public bodies and other organisations;
- carry out statistical analysis, research and development on environmental issues;
- provide public register information to enquirers;
- investigate possible breaches of environmental law and take any resulting action;
- prevent breaches of environmental law;
- assess customer service satisfaction and improve our service.

We may pass on the information to agents / representatives who we ask to do any of these things on our behalf.

It is an offence under Regulation 32 of the PPC Regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:-

- make a false statement which you know to be false or misleading in a material particular;
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement:-

- we may prosecute you; and
- if convicted, you are liable to a fine or imprisonment (or both).

C5 Declaration

C5.1 Signature of current operator(s)*

I / We certify that the information in this application is correct. I / We apply for a permit in respect of the particulars described in this application (including supporting documentation) I / We have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the application from:

Installation name: _____

Signature _____

Name _____

Position _____

Date _____

Signature _____

Name _____

Position _____

Date _____

** Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*

END OF FORM